



## Host Role within Knowledge Circles

### FAQ

FPA's Knowledge Circles will be gathering places for likeminded members who want to engage in dialogue about best practices and innovations on particular topics. Knowledge Circle hosts are FPA volunteers and tremendously important to the future success of the Knowledge Circles program.

#### **What do Knowledge Circle Hosts Do?**

Hosts have two core responsibilities. They draw information into their respective Knowledge Circle to help get conversations started. They also draw information out of the Knowledge Circle to help in the development of FPA articles, conference sessions and webinars. [Go here](#) to learn more specifics about host roles and responsibilities.

#### **What are the Knowledge Circle topics and timing for launch?**

See [General FAQ](#).

#### **How do I apply?**

FPA is happy to consider your application. Send [an email](#) for information on which roles are currently open. [Go here](#) to download the application.

#### **How does the application process work?**

All applications are reviewed by staff. After an interview is conducted by a staff person, FPA's Community Committee, a group of volunteer FPA members, considers and decides who is best to serve.

#### **What is the application timing?**

Applications can be submitted at any time. If slots are open and the host is approved, they can immediately assume their role. Once in a routine schedule, new hosts will be considered in 4<sup>th</sup> quarter of the year and if approved, assume their role 1<sup>st</sup> quarter of the following year.

#### **Do I have to be an FPA member to be a host?**

Yes, due to the need to have a strong understanding of FPA benefits, membership is a requirement.

**Do I have to be a financial planner to be a host?**

No, people serving in other roles are welcome to take part.

**How many hosts will each Knowledge Circle have?**

Each Knowledge Circle will have between one and three hosts.

**Do all hosts have the same responsibilities?**

Within each Knowledge Circle, the ideal will be for there to be a host, senior host, and master host. For more on how these roles are different, see [Overview of Host Responsibilities and Benefits](#).

**How do hosts benefit from their involvement?**

In three key ways: By building their reputation as a thought leader and person of influence on this topic, by receiving a complimentary registration for FPA's annual conference, and satisfaction in knowing that they have strengthened the profession and helped fellow members.

**Do I have to attend FPA's Annual Conference?**

Knowledge Circles will meet in person at FPA BE. A complimentary registration is provided to all active hosts. Due to the role that hosts will play at our annual meeting, attendance is highly encouraged and will be a factor in considering a potential host's application.

**Do I have to be a content expert to be a host?**

No. Foundational understanding of the Knowledge Circle topic is required. Hosts are responsible for asking questions, not answering them.

**Why shouldn't I answer questions as a host?**

If the same few people continually answer posts, it stunts the engagement of other community participants. At times, it will be appropriate for hosts to answer questions, but their general role is asking questions rather than answering them.

**I still have questions.**

We would love to hear from you. Please send an email [here](#).